

SHORELINE MASTER PROGRAM: FINAL SCHEDULE



Date	Event
September 2018	The Watershed Company will deliver a Public Participation Plan, stakeholder list, FAQ sheet, and outreach materials. Task 3.1
September 2018	The City will create Shoreline Master Program (SMP) specific website. Task 3.1
October 2018	City will finalize the Public Participation Plan, stakeholder list, FAQ sheet, and outreach materials. Task 3.1
By November 30	The Watershed Company will deliver a draft GAP Analysis to the City. Task 4.1
By December 31	The Watershed Company will deliver a final GAP Analysis to the City. Task 4.2
December 2018	The City and The Watershed Company will prep and notice for an open house in January. Task 3.1
January 18, 2019	The Watershed Company will deliver draft SMP amendments to Chapter 11, “Shoreline Master Program,” of the comprehensive plan, as well as amendments to FWRC Chapter 15, Shoreline Management. Task 5A
January 30, 2019	<p>The City and The Watershed Company will host an Open House at City Hall. The City will introduce the SMP Update and The Watershed Company will make a brief presentation to attendees to highlight the following: Process in Completing 3.1</p> <ul style="list-style-type: none"> • Reason for the update. • Gap Analysis overview. • Letting the public know that the City has a SMP website. • Timeline for completion of the SMP Update. <p>Poster boards, comment sheets, and handouts will be provided by The Watershed Company for the open house portion of the event. All presentation materials will be posted on the SMP website.</p>
By February 14, 2019	The Watershed Company will prepare the SEPA Checklist. Task 5B
February 27, 2019	City to provide initial comments to Watershed on the draft SMP amendments. Task 5A
March 1, 2019	Public Notice in paper for Planning Commission Study Session. Tasks 3.1 and 5D
March 6, 2019	The Watershed Company will deliver final draft SMP amendments to Chapter 11, “Shoreline Master Program,” of the comprehensive plan, as well as amendments to FWRC Chapter 15, “Shoreline Management.” Task 5A
March 6, 2019	Materials for study session emailed to Planning Commission and posted on the SMP website. Tasks 3.1 and 5D

Date	Event
March 13, 2019	Publish notice of the joint local-state hearing in the Mirror. Process in Completing Task 5D
March 13, 2019	Advance Ecology Public Notice of 30-day comment period and SEPA Determination potential to provide materials to Ecology. Tasks 5A and 5E <ol style="list-style-type: none"> a. Current text amendments. b. Supporting findings of consistency of the proposed amendments with the policy of RCW 90.58.020 and applicable guidelines of WAC 173-26.
March 13, 2019	Post proposed SMP and CAO amendment materials on City website. Include: <ol style="list-style-type: none"> a. Strikethrough text. b. A map of any proposed designation changes. c. A summary of proposed amendments, together with explanatory text indicating the scope and intent of the proposal. d. A copy of the Ecology checklist. e. Other supporting material indicating how the proposed amendment is consistent with the policy of RCW 90.58.020 and applicable guidelines. f. Where to send comments (local planner’s email and mailing address). Location where hard copy of proposed amendments will be available for public viewing during the comment period. Process in Completing Tasks 3.1 and 5D
March 13, 2019	Send Ecology a live link to the SMP amendment web page, including items outlined in a-g. Portion of Task 3.2
March 13, 2019	The City will send final draft SMP amendments and filled out checklist to Department of Commerce for 60-day comment period. Task 5C
March 13, 2019	Provide notice of the 30-day comment period on the proposed amendments and opportunity for written comment to all parties of record who expressed interest regarding the proposal. Process in completing Task 3.2
The Study Session will be moved to a later date.	
March 20, 2019	Planning Commission Study Session. The Watershed Company will attend. Materials will be posted on the SMP website. Process to complete Task 5D
March 20, 2019	Staff Report emailed to Planning Commission for Public Hearing and made available to public. Staff report will be posted on the SMP website. Process to complete Task 5D
March 27, 2019	Public Notice in paper for SEPA. Process in completing Task 5B
March 27, 2019	30-day SEPA determination, joint public comment period from 3/27/19 – 4/26/19. Task 5B
March 29, 2019	Public Notice in paper for Planning Commission Public Hearing. Notify Commerce, and submit documentation to Ecology (GMA notice). Process to complete Task 5D
After April 3, 2019	LUTC packet and draft adoption ordinance prepared. Process to complete Task 5F

Date	Event
April 10, 2019	LUTC packet and draft adoption ordinance to law for review. Process to complete Task 5F
April 17, 2019	Planning Commission Public Hearing. Task 5D
April 24, 2019	LUTC packet to Public Works.
April 26, 2019	30-day SEPA and joint public comment period ends. Task 5B
April 29, 2019	Ecology will send City an initial determination of consistency within 30 days of complete submittal. Ecology may request an additional 15 days. Ecology will provide either: <ul style="list-style-type: none"> a. A written statement of initial concurrence, or b. A written statement describing the specific areas of concern. This could include required and/or recommended changes.
May 3, 2019	The Watershed Company provides a public comment responsiveness summary to Ecology from SEPA and joint public comment period containing: <ul style="list-style-type: none"> a. Comments received during SEPA comment period. b. City responses to comments. Tasks 5A and 5E
May 6, 2019	LUTC Meeting. The Watershed Company will attend. Process to complete Task 5F
May 17, 2019	SEPA 21-day appeal period ends. Task 5B
June 4, 2019	City Council 1 st Reading. Process to complete Task 5F
June 18, 2019	City Council 2 nd Reading. Task 5F
After June 18, 2019	The Watershed Company will complete the Ecology Shoreline Master Program Periodic Review Checklist. Task 5F