



**FLOODPLAIN DEVELOPMENT PERMIT APPLICATION**

COMMUNITY DEVELOPMENT DEPARTMENT

33325 8<sup>th</sup> Avenue South  
 Federal Way, WA 98003  
 253-835-2607; Fax 253-835-2609  
[www.cityoffederalway.com](http://www.cityoffederalway.com)

**FILE NUMBER** \_\_\_\_\_ - \_\_\_\_\_ **Date** \_\_\_\_\_

**APPLICANT INFORMATION**

<b>Owner NAME</b>			<b>PHONE NUMBER</b>
<b>MAILING ADDRESS</b>			<b>E-MAIL</b>
<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	<b>FAX</b>
<b>Agent NAME</b>			<b>PHONE NUMBER</b>
<b>MAILING ADDRESS</b>			<b>E-MAIL</b>
<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>	

**Property Address/Location** \_\_\_\_\_

**Parcel Number** \_\_\_\_\_

**Property Size** \_\_\_\_\_

**Zoning Designation** \_\_\_\_\_ **Comprehensive Plan Designation** \_\_\_\_\_

**Shoreline Designation** \_\_\_\_\_ **FIRM Designation** \_\_\_\_\_

**All application materials must be submitted electronically. Please visit our website at <https://www.cityoffederalway.com/node/4588> to request a document upload link and obtain information on how to successfully prepare your application materials for electronic submittal and review.**

**SUBMITTAL DOCUMENTS:** Plans must be drawn to scale no less than 1:50.

Req.	Sub.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Site Plan</b>
<ol style="list-style-type: none"> <li>1. Show the location of proposed and existing structures and any storage of fill or materials on the parcel in relation to the existing topography of the parcel and the mean sea level.</li> <li>2. Show the location of all water bodies, waterways, wetlands, and drainage facilities within 300 feet of the site.</li> <li>3. Show the location of special flood hazard area (100-year floodplain), as well as any frequently flooded areas identified by the City's Critical Areas Ordinance.</li> <li>4. Proposed surface water drainage system.</li> <li>5. Proposed post-development grading topography at one-foot intervals.</li> <li>6. Description of the extent a watercourse will be altered as a result of the proposed action.</li> </ol>		

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Cross Section</b>
		1. Elevation of project in relation to the mean sea level (include current elevation certificate, FEMA form 81-31 found at <a href="https://www.fema.gov/media-library/assets/documents/160#">https://www.fema.gov/media-library/assets/documents/160#</a> ) 2. Elevation of mean sea level to any structure that has been flood-proofed and certification by a registered professional engineer or architect that the flood-proofing method meets FWRC 19.142.140(2); 3. Elevation of existing or proposed structure floor levels (including basement) in relation to the mean sea level, including the lowest and highest finished grade adjacent the proposed structure
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Certification by registered professional engineer or architect</b> that the floodproofing methods for any nonresidential structure meet floodproofing criteria in FWRC 19.142.140(2)

**PROJECT INFORMATION**

**Activity Types**

- New Construction
- Addition
- Alteration
- Relocation
- Demolition
- Replacement
- Repair
- Storage

**Categories**

- Residential Structure
- Non-Residential Structure
- Manufactured Home
- Bridge / Culvert
- Levee
- Stream Bank / Channel
- Irrigation Structure
- Habitat Enhancement
- Water / Sewer
- Subdivision (new or expansion)
- Other: \_\_\_\_\_

- Excavation
- Fill
- Channelization
- Grading
- Clearing
- Mining and Dredging
- Drilling
- Debris Removal
- Wetland Impact
- Other: \_\_\_\_\_

**Components**

Project description and additional project information (attach additional sheets if necessary)

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If the value of an addition or alteration to a structure within an area designated as a “special flood hazard” equals or exceeds 50% of the value of the structure before the addition or alteration, the entire structure must be treated as a substantially improved structure. The following information must be provided if the proposed improvement is within a “special flood hazard” zone identified by FEMA.

**Cost of Improvement (a):** \$ \_\_\_\_\_

**Value of the Property (b):** \$ \_\_\_\_\_  
*(Including land and improvements per King County Assessor)*

**Percent of Value Change (a/b):** \_\_\_\_\_ %

*Disclaimer: Substantial Improvement Evaluation must be supported by project cost documentation and approved market evaluation. Attach supporting documentation.*

**Relocation or Replacement**

A relocated structure or a structure being replaced must be treated as new construction.

Quantity of fill placement in floodplain (Detailed Grade and Fill Plan Required) \_\_\_\_\_ (cubic yards)

List all applicable local, state and federal permits that have been applied for, and indicate whether they were issued, waived, denied or pending.

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List elevation of the structure at the lowest floor of the structure (including basement) at the project's site to the Mean Ordinary High Water Mark \_\_\_\_\_.

**AUTHORIZATION**

Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

**Warning and Disclaimer of Liability**

The review of your development is solely for the purpose of determining if your application conforms with the written requirements of the floodplain regulations. It is not to be taken as a warranty. Compliance with the regulation does not insure complete protection from flooding. FWRC Chapter 19.142.140(2) meets established standards for floodplain management, but neither this review nor the regulation take into account such flood related problems as natural erosion, streambed meander or man-made obstructions and diversions all of which may have an adverse effect in the event of a flood. The owner is advised to consult an engineer or other expert regarding this consideration.

In consideration for the issuance of the requested permit the applicant, owner, agent, engineer and their successors agree to hold the City harmless from any onsite or offsite damages of any kind arising from the development of the subject property in accordance with their submittals as outlined in their eventual permit.

**All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent, as applicable. By signing this document, I agree that all information submitted is true and correct, and that I have read and understand the above warning and disclaimer of liability.**

X \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Authorized Agent:  
(REQUIRED if indicated on application)

X \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Land Owner of Record Date:  
(Required for application submittal)